

Service book

Elearning course title : This course intends to teach intricacies of service book for a government servant as per the CCS rules.

Elearning course fee (including GST) : Rs. 2000/-

About elearning program : -

Service book is the most essential document for government servant and every step of his service life is recorded in this. Now e-service book has been introduced and all legacy details have been transferred on this. This course keeps you update on all requirements of the service book and procedure to make amendments and additions whenever needed.

Elearning course coverage :-

Module i - Overview of service book

Module ii - Contents of a service book

Module iii – Maintaining service books

Register to learn

- About service book
- Procedure for change of name and date of birth
- About e service book and hrms
- Upload of legacy data

Thanks & regards

Npc team